



May 3, 2010

Dear Pops Volunteer:

The Columbus Symphony Orchestra is planning another exciting summer of POPS concerts to appeal to all musical tastes. This season's concert schedule is located on the page 2.

Review the **Job Descriptions** for details of the volunteer opportunities available. Please let us know if you have special needs: can't work in the sun, must sit while performing duties, etc. Since Chemical Abstracts planted young trees several years ago, the shady locations are very limited.

The **Volunteer Benefits** page describes the benefits you will earn from volunteering for one concert, two concerts, or three or more concerts. These are the same as past year's benefits. For each concert you work, you will receive one free ticket and a voucher to purchase a ticket at half price.

Please register either online at the Picnic with the Pops website (www.picnicwiththepops.com/volunteer). During registration, all volunteers must confirm their understanding of and agreement to abide by the **Volunteer Guidelines**. If your friends wish to join you as volunteers, feel free to make copies of your registration form, print copies from the above website or call me and I will be happy to send them a packet.

We will fill positions in the order received on a first come, first served basis. We will confirm your committee assignment within two weeks of receiving your completed registration form. If you have not received your confirmation within three weeks, please call me so we can determine what has happened. If you have questions about your volunteer assignment, please contact the director listed on your confirmation letter or e-mail. Remember, you may be assigned to your second or third choice because your first choice already had enough volunteers.

We look forward to seeing you again this summer.

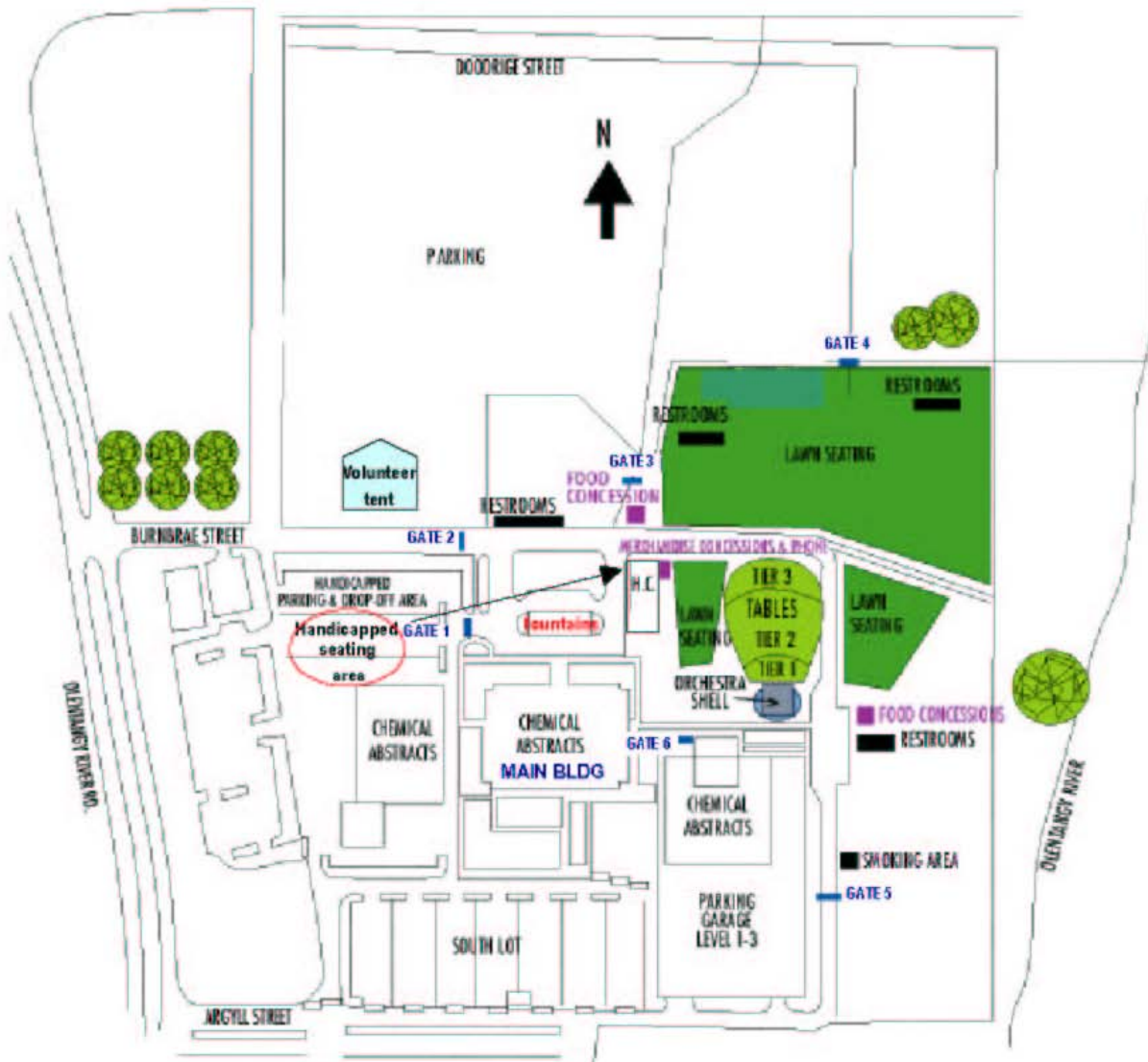
Best regards,

Carolyn

Carolyn Watkins
Vice Chair, Volunteer Committee
Phone: (614) 262-1330

2010 Concert Schedule for Picnic with the Pops & Popcorn Pops

Date	Program/Guest Artist and Conductor
Saturday, June 19	Spectrum (PWP) / Albert-George Schram
Friday, June 25	Storm Warning (POP) / Jerry Steicher
Saturday, June 26	Wicked Divas (PWP) / Albert-George Schram
Saturday, July 3	Patriotic Pops & Fireworks (PWP), Peter Stafford Wilson
Friday, July 9	Beach Party (POP) / Albert-George Schram
Saturday, July 10	Peter Cetera (PWP) / Albert-George Schram
Saturday, July 17	50's Dance Party (PWP) / Albert-George Schram
Friday, July 23	Abracadabra (POP) / Albert-George Schram
Saturday, July 24	Kansas (PWP) / Albert-George Schram
Friday & Saturday, July 30 & July 31	The Ohio State University Marching Band & Fireworks (PWP), Albert-George Schram and Dr. Jon Woods



(continued)

JOB DESCRIPTIONS (page two)

**Gates – Jessica Pritchard, Bill DeMora, Gretchen Gough
& Alexander Kroman**

Volunteers Needed: 35-40

REQUIRES STANDING IN THE SUN FOR LONG PERIODS OF TIME

Start Time: 5:30 p.m. Approximately 3 hour shift (Picnic with the Pops evenings)

5:30 p.m. Approximately 2 ½ hour shift (Popcorn Pops Evenings)

Place: **Sign in at the Volunteer Tent prior to shift.**

Report to director inside Gate 2

Duties: Set up table outside gate to collect tickets from patrons, tear tickets and distribute programs and specialty items.

Parking–Karoline Golovin & Katie Golvin

Volunteers Needed: 10-15

Start Time: 5:00 p.m. Approximately 3 hour shift (Picnic with the Pops evenings)

5:30 p.m. Approximately 2 ½ hour shift (Popcorn Pops Evenings)

Place: **Sign in at the Volunteer Tent prior to reporting to Director for further instructions**

Duties: Assist Director in directing traffic flow and parking of cars.

Popcorn Pops/Activities– Kendall Marchyshyn

Volunteers Needed: 65

Start Time: 6:00 p.m. Approximately 2 hour shift

Place: **Sign in at the Volunteer Tent prior to shift.**

Receive assignment from director prior to reporting to the activities area north of the road

Duties: Assist in games, crafts, face painting and other children's activities prior to concert; dismantle and move tables and chairs from Activities area to the road.

Raffle– Jody Maclean

Volunteers Needed: **10 EXTROVERTED PERSONALITY A PLUS!!!**

Start Time: 5:30 p.m. Approximately 2 hour shift (Picnic with the Pops evenings)

Place: **Sign in at the Volunteer Tent prior to shift.**

Report to Director at gate 2

Duties: Sell Raffle Tickets

Special Duties– Susan Maxey & Irma Kroman

Volunteers Needed: 15 Picnic evenings

5 Popcorn evenings

Start Time: 5:45 p.m. Approximately 5 hour shift (Picnic with the Pops evenings)

6:15 p.m. Approximately 3 hour shift (Popcorn Pops evenings)

Place: **Sign in at the Volunteer Tent prior to shift.**

Sign in at the Volunteer Tent after shift.

Duties: Help direct patrons to seating areas; provide assistance at stage and in handicapped seating area; concessions, and other duties as assigned.

Tables I– Jim Sauer & Todd McDaniels

Volunteers Needed: 15 **REQUIRES HEAVY LIFTING (50 LBS)**

Start Time: 7:00 a.m. Approximately 1 ½ hour shift (Saturdays)

RAIN OR SHINE

1:00 p.m. Approximately 1 ½ hour shift (Friday, July 31)

RAIN OR SHINE

Place: Report to the front of the stage at start time

Sign in at the Volunteer Tent after shift.

Duties: Rolling and lifting of tables to table locations

Tables II – Jim Sauer & Todd McDaniels

Volunteers Needed: 14

Start Time: 7:15 a.m. Approximately 1 ½ hour shift (Saturdays)

RAIN OR SHINE

1:00 p.m. Approximately 1 ½ hour shift (Friday, July 31)

RAIN OR SHINE

Place: Report to the front of the stage at start time

Sign in at the Volunteer Tent after shift.

Duties: Final placement of tables using measuring sticks

Table Ushers/Guest Services – Jim Noel

Volunteers Needed: 20-25

Start Time: 5:30 p.m. Through start of concert and during intermission (Picnic with the Pops evenings)

Place: **Sign in at the Volunteer Tent prior to shift.**

Report to northwest entrance table of the seating entrance area

Duties: Assist table guests in finding their tables, keep approaches to table area open and respond to other requests from table patrons.



COLUMBUS SYMPHONY ORCHESTRA PICNIC WITH THE POPS AND POPCORN POPS 2010 SEASON

VOLUNTEER GUIDELINES

Please sign the designated area on the registration form indicating that you have reviewed and will abide by these guidelines.

As a volunteer, you must check in at the Volunteer Tent as well as with your Committee Director or Shift Captain for each shift you work. If you arrive after the scheduled start of your shift, you may be reassigned to another position, but only if there are openings available for that shift. *PLEASE DO NOT BRING CHILDREN WHEN YOU VOLUNTEER.*

After 4:30 p.m., when you enter the grounds to work, you must enter through GATE 2 BY THE VOLUNTEER TENT. You will not have access through other gates.

Walk-up volunteers will be accepted only if there are openings for a particular shift. If you work, you will receive a ticket for yourself and a voucher to purchase one guest ticket at half price (see Benefits section for further details).

Between 4:30 p.m. and when the gates officially open for **Picnic With the Pops**, only volunteers who are actively working will be permitted on the grounds: Gates, Table Ushers, Special Duties, and Decorations I (if they have not finished). Before **Popcorn Pops** gates open, the only volunteers permitted on the grounds are Activities, Gates, and Special Duties. Because these volunteers will be working when the gates open, they will be permitted to place blankets, lawn chairs and coolers in the area designated for advance volunteer seating.

Note: Volunteers may not keep personal items (blankets, chairs, etc.) at their workstation before the gates open. Chairs and blankets placed outside the volunteer area before the gates open will be taken to the designated volunteer area. Volunteers must be respectful of the Directors, other volunteers and patrons.

Parking is available on a first come, first served basis. There is no reserved parking for volunteers. Please park where you are directed. To meet the requirements of the Americans with Disabilities Act, the handicapped parking area is determined as a percentage of the number of guests expected at a concert. Your cooperation will be greatly appreciated.

Volunteers under the age of 13 must receive prior approval from the Vice Chair of Volunteers. We reserve the right to assign children to an appropriate committee or task.

As a volunteer, you will not have access to Chemical Abstracts Services' (CAS) building. If your duties require access, your committee director will make appropriate arrangements.

Due to contractual obligations, neither volunteers nor patrons are permitted to video record, audio record or photograph any performances of the symphony or guest performers. Audio tapes, video tapes or film will be confiscated from its equipment and the users may possibly be removed from the CAS grounds. No laser pointers, scooters, skateboards, bicycles or other recreational vehicles (motorized or otherwise) are permitted on CAS grounds.

See other side for Volunteer Benefits.



COLUMBUS SYMPHONY ORCHESTRA PICNIC WITH THE POPS AND POPCORN POPS 2010 SEASON

VOLUNTEER BENEFITS

Ice water will be available to volunteers during their assigned shifts. We also encourage all volunteers to bring their own water bottles or refreshments.

ADMISSION TICKETS—Each volunteer will receive one ticket and a voucher to purchase one guest ticket at half price for each shift the volunteer works.

Popcorn Pops (POP)—the ticket and voucher may be requested for that night's Popcorn concert or for the following night's PWP concert. **Picnic With the Pops (PWP)**—the ticket and voucher are for that night's PWP concert.

- If you work a morning shift, you will receive a ticket and voucher for that evening's concert.
- If you work an afternoon shift, you will receive a ticket and voucher for that evening's concert.
- If you are scheduled to work after the concert, you will receive a ticket and voucher for that evening's concert.

If you will be working when the gates open, you may leave your guest's ticket voucher at Will Call in the Volunteer Tent at Gate 2 to be picked up by your guest. The guest's voucher may be used at any gate to purchase a ticket. Your guest is not permitted on the grounds before the gates open.

VOUCHER FOR TICKETS TO A WINTER SERIES CONCERT—If you work one shift, you will receive a voucher for two tickets to a CSO performance during the winter months. You may choose from the various concert series offerings you'd like to attend from those listed on the voucher.

T-SHIRTS—If you work two or more shifts, you will receive a current year's T-shirt in addition to the winter season ticket voucher. We encourage all volunteers to wear a PWP T-shirt from a past year during the first weekend because the current year's T-shirts will be distributed beginning with the second weekend. **PLEASE NOTE:** all T-shirt sizes may not be available throughout the entire season.

APPRECIATION PARTY—In addition to the above benefits, if you work three or more shifts at PWP or POP, you will be invited to attend the Volunteer Appreciation Party and a Winter Concert Series Symphony performance the same evening.

See other side for Volunteer Guidelines.